

2010 AGENDA & MINUTES

Old Franklin Township Historical Society
Old Town Hall - Plain, WI
February 4, 2010

Meeting Agenda

Call Meeting to Order by Presiding Officer

Review and possible action on Secretary Minutes

Review and possible action on Treasurer's Report

Discussion and possible action of 2010 OFTHS Project Focus

Discussion and possible action building renovation plans

Focus on West Exterior

Information Items

Email from WI Historical Society Field Services Representative
Other Information by Board Members

General Public Comment

Adjourn

Old Franklin Township Historical Society Minutes
February 4, 2010

Vice-President Gene Hausner, in the absence of President Mary Frances Nachreiner, called the meeting to order at 7:00 P.M. in the Old Franklin Township building. Present: Bill Bergman, Steve Biggers, Marian & Dean Burmester, Gene & Georgene Hausner, Mary Jayne Diehl Liegel, Mary Prem, Sandy Stiemke.

Motion by Mary Prem, second by Marian to accept Secretary's minutes as emailed.
Motion carried.

Mary Jayne handed out the Treasurer's report and gave a report. Motion by Bill Bergman, second by Steve, to accept Treasurer's report as given. Motion carried.

There was discussion on 2010 Project Focus. Discussion on building renovation plans included focus on the west exterior facing Highway 23, including facia stone, windows, painting, and insulation. It was decided to proceed with getting estimates on insulation, windows, stone, and painting.

A thank you was given to Marian Burmester for all her work on the current donation project. There was also discussion regarding the project.

The project "Man and Woman of the Year" and the ad as it will appear in the local newspapers was discussed. It will be placed in the *Home News*.

No decision was made after discussion on whether or not our historical society should participate in the "List-Serve" email service of the Wisconsin Historical Society members.

Motion by Steve to adjourn, second by Bill. Motion carried.

Minutes respectfully submitted, Sandy Stiemke, Secretary/

Old Franklin Township Historical Society
Old Town Hall – Plain, WI
7:00 P.M., March 4, 2010

Meeting Agenda

Call Meeting to Order by Presiding Officer

Review and possible action on Secretary Minutes

Review and possible action on Treasurer's Report

Discussion and possible action of 2010 OFTHS Project Focus

Discussion and possible action of building renovation plans

Informational Items

E-mail from WI Historical Society Field Services Representative
Other Information by Board Members

General Public Comment

Adjourn

Old Franklin Township Historical Society Minutes
March 4, 2010

President Mary Frances Nachreiner called the meeting to order at 7:00 P.m. in the Old Franklin Township meeting. Present: Bill Bergman, Marian & Dean Burmester, Gene & Georgene Hausner, Mary Jayne Diehl Liegel, Mary Frances Nachreiner, Mary Prem, Sandy Stiemke.

Motion by Dean, second by Mary Prem to accept Secretary's minutes as emailed. Motion carried.

Mary Jayne handed out the Treasurer's report and gave a report. Motion by Gene Hausner, second by Dean, to accept Treasurer's report as presented. Motion carried.

Mary Jayne reported that there has been some response so far in the Sponsorship Drive.

Mary Frances reported on her findings regarding dates available for the Brat Stand. June 18 and 19 were selected as the dates the historical society will man the brat stand. Mary Frances will handle making the confirmation.

There was discussion on the 2010 July display during the three day celebration. The subject will be the "1930's". Parade entry was also discussed.

In the absence of Steve Biggers, Gene Hausner reported on the progress with the building renovation plans. It was decided the committee should go back and revisit the bidders with three different options: (1) the west wall (2) west and north wall (3) three sides for wall and cap. There was a general consensus among members to have the lower portion of wall masonry work done and framing out of the windows.

We were informed of recent donations.

Motion by Georgene, second by Mary Prem to adjourn. Motion carried.

Minutes respectfully submitted, Sandy Stiemke, Secretary.

Old Franklin Township Historical Society
Old Town Hall – Plain Wi.
April 7, 2010

Meeting Agenda

Call meeting to order:

Approval of Sec. Min.

Review Tres. Report and approve.

Presentation of Bids on building renovation plans.

Change of brat fry date to July 9th and 10th 2010
Discuss serving chili dogs along with brats.

Plans to get display on target.

Cleaning and getting items in order, including the stage area.

Ideas on ways to get memorials when folks pass away, review ways to make note of these monies.

Informational Items

Other information by Board Members

Adjourn.

Old Franklin Township Historical Society Minutes
April 8, 2010

President Mary Frances Nachreiner called the meeting to order at 7:00 P.m. in the old Franklin Township building. Present: Steve Biggers, Marian & Dean Burmester, Gene & Georgene Hausner, Mary Prem, Sandy Stiemke.

Motion by Gene, second by Mary Prem to accept Secretary's minutes as emailed. Motion carried.

Gene Hausner presented the Treasurer's report in the absence of Treasurer, Mary Jayne Diehl Liegel. Motion by Steve, second by Georgene to accept Treasurer's report as presented. Motion carried.

Steve Biggers presented the bids on building renovation plans. He will return to the bidders to ask for formal bids on the work on the west wall: the windows, stone work on the front ledge on both sides and wrap around the corners, and stone and concrete materials to finish out the project.

Mary Frances stated that the initial dates selected for the brat stand were not available. We will man the brat stand on July 9 and 10. It was decided to add chili dogs this year.

In the absence of Mary Jayne, there was no update on this year's display.

Mary Frances stated that the stage area needs cleaning and items there need to be placed in order.

Motion by Steve, second by Mary Prem, to purchase the PastPerfect Training CD's for \$70.00. Motion carried. Marian will order.

Steve and Gene will help remove the wood from the dismantled display units we no longer were using.

Marian and Sandy will prepare a query for the List-Serve website(localhistory@listserve.uwec.edu), for the historical societies asking for ideas on how to encourage people to leave memorials to the historical society.

We have not yet received any nominations for the "man and woman of the year".

Motion by Gene, second by Steve to adjourn. Motion carried.

Minutes respectfully submitted, Sandy Stiemke, Secretary

Old Franklin Township Historical Society
Old Town Hall Plain WI.
May 4, 2010

Meeting Agenda

Call meeting to order:

Approval of Sec. Min.

Review Tres. Report and approve.

Presentation of Bids on building renovation plans

Mary Jane: Summer exhibit plans.

Set date for installation of air conditioners

Date for cleaning upper and lower floors for exhibit.

Report on query of how to do ideas: Marion and Sandy

June newsletter: Report to Marion on items donated worthy of mentioning in news letter.

MF's report on April 30th presentation on history of Plain to the Plain Elementary 4th and 5th grades.

Names submitted for man and women of the year: MF

Bill Gruber will have a car for the parade for the Historical Society's use.

Book donation of: The descendants of Michael and Anna Catherine Schutz by Barbara Ann Schutz.

Informational Items

Other information by Board Members

Adjourn

Old Franklin Township Historical Society Minutes
May 6, 2010

President Mary Frances Nachreiner called the meeting to order at 7:00 P.M. in the old Franklin Township building. Present: Marian & Dean Burmester, Gene & Georgene Hausner, Mary Jayne Diehl Liegel, Mary Frances Nachreiner, Mary Prem, Sandy Stiemke.

Motion by Gene, second by Dean, to accept Secretary's minutes as emailed. Motion carried.

Motion by Gene, second by Georgene, to accept the Treasurer's report as presented. Motion carried.

Gene Hausner presented information on Bids on the building renovation plans for Steve Biggers, who was unable to stay for the meeting. Motion by Dean, second by Mary Prem, to accept the bids of Bruce Bodendein and Eric Ruhland for the renovation work. Gene Hausner or Steve Biggers will present to the Franklin Township Board the bids for consideration in sharing in the cost.

Mary Jayne updated us on the Summer Exhibit Plans. Mary Frances and Marian will bring some of their depression glass collections for exhibit.

The date to clean the upper and lower floors in preparation for setting up the Summer Exhibit will be May 22, 9:30 A.M. The air conditioners will also be put in the windows on the same day.

Marian reported on the results of the query for the List-Serve website, on how to encourage people to leave memorials to the historical society. The responses did not appear to be useful for our purposes, however, Marian suggested that we find out how to proceed in making donation cards available at funeral homes. She also suggested sending a flyer-type newsletter to the nursing homes for residents to read.

Marian will include a list of items donated to the society, starting with the June newsletter. These should be reported to her as soon as they happen, so she can include in in the newsletters.

Mary Frances reported that on April 30, she gave a presentation on the history of Plain to the 4th and 5th graders of the Plain Elementary School.

Mary Frances reported that we have a few names for the nomination of "man and woman of the year." A small article about the project will be given to Joe Prem to place in the township newsletter. Bill Gruber will have a car for driving the "man and woman of the year" in the Plain celebration parade.

Mary Frances reported that Barbara Ann Schutz has donated a copy of her book, "The Descendants of Michael and Anna Catherine Schutz." to our historical society.

Mary Prem and Dean Burmester were appointed as the committee to seek persons willing to serve in offices that will need filling, when the historical society has it's election in July.

Motion by Gene, second by Dean, to adjourn.

Minutes respectfully submitted, Sandy Stiemke, Secretary.

Old Franklin Township Historical Society
Old Town Hall Plain, WI.
June 10, 2010

Meeting Agenda

Call Meeting to order:

Approval of Sec. Min.

Review Tres. Report and approve

Presentation of information on building renovation progress by Gene or Steve.

Report from nominating committee

Status of sidewalk repair

Mary Jane, any exhibit needs

Vote on Women and Man of the Year

Suggestions of method to be used to notify persons selected.

Informational Items:

Other informational Items

Adjourn

Please come a little earlier to the meeting as Marion would like some help getting newsletter ready to mail. 6:30 to 6:45 Please.

Old Franklin Township Historical Society (OFTHS) Minutes
Old Town Hall, Plain, WI
June 10, 2010

The June 10th meeting of the OFTHS was called to order at 7:30 P.M. by Mary Frances in the old Franklin Town hall. Members present included; Marian & Dean Burmester, Gene & Georgene Hausner, Mary Jayne Diehl Liegel, Mary Frances Nachriener, Mary Prem, and Steve Biggers.

Steve Biggers was excused, to allow him to attend a River Valley Community Resource Planning Team (RPT) meeting, also scheduled that evening.

A motion by Marian to accept the Secretary's minutes as e-mailed. Motion seconded by Gene Hausner. Motion carried.

Mary Jane Diehl-Liegel presented the treasurer's report, which outlined \$1,698.32 in the checking account, and \$11,401.84 in the Money Market. After discussion, a motion was made by Mary Prem, and a seconded by Marian Burmester to approve the report as presented. Motion carried.

Discussion followed regarding the donations for the building projects, and the scheduled work to be initiated. Mr. Hausner indicated the construction plans call for the renovation of the two basement window frames on the West side, followed by the stone work on the West Basement wall, and lastly, the replacement of two cement slabs on the West side. The bids were reviewed and the contractors were notified. Construction is planned to start the week of June 14th.

The township will assume of costs involving the window frame upgrade, and the sidewalk on the West side of the building, and OFTHS will assume of cost of the stone work on the West wall. The stone wall bid of \$2,320.00 was received from Bear Valley Masonry, Bruce Bodendein, and accepted by the OFTHS.

Funding grants may be available from Sauk County or the Wisconsin Historical Society to assist in the rejuvenation of the Pleasant Hill Cemetery, which is located in Franklin Township. More follow up is needed before further action is taken.

A report by the nomination committee follow with discussion of potential eligible candidates for the various officer positions. Committee will follow up and report at the next meeting.

A list of people were submitted for Woman & Man of the Year recognition. They include; Marion Liegel, Dorothy Alt, Linda Paulus, Bill Gruber, Norm Kraemer, and Harold Schutz.

Each member cast a separate ballot for their nomination. The results of the balloting were; Marion Liegel and Bill Gruber. Mary Frances will follow up in contacting each individual.

Gene Hausner made a motion, and seconded by Dean Burmester to have Mary Jane follow up on the donated rug, regarding the dry cleaning and purchase of a pad for the rug, with the funding not to exceed \$300.00. Motion Carried.

Under other information, there was a discussion on what the OFTHS is currently charging for making copies of the materials currently available at the museum. There will be follow up on this item, and a report back to the officers in a future meeting.

A motion by Gene Hausner, and seconded by Dean Burmester to adjourn. Motion carried.

Respectively submitted.

Georgene Hausner /s/

Old Franklin Township Historical Society
Old Town Hall Plain, Wis.
July 1, 2010

Meeting Agenda

Call Meeting to order:

Approval of Sec Min.

Review Tress. Report and approve.

Unfinished Business:

Status of sidewalk and front wall repair:

MF report on Man and Women of the year.

Marian's findings on cost of picture request from public.

Gene update on information regarding Southwest Regional Meeting at Coon Valley.

Mary Jane report on open house exhibit needs.

Installation of air conditioners

New Business:

Brat Fry work schedule

Discussion on Winneconne Historical Society exhibit.

Election of Officers.

Other information discussion"

Adjourn:

Old Franklin Township Historical Society Minutes
July 1, 2010

President Mary Frances Nachreiner called the meeting to order at 7:00 P.M. in the old Franklin Township building. Present: Bill Bergman, Marian & Dean Burmester, Gene & Georgene Hausner, Mary Jayne Diehl Liegel, Mary Frances Nachreiner, Mary Prem, Sandy Stiemke.

Motion by Marian, second by Sandy to pass Secretary's minutes as emailed, with the amendment to leave out the dollar amounts from the Treasurer's report.

Mary Jayne presented the Treasurer's report. Donations and memberships were received since last meeting. Motion by Gene, second by Dean, to accept Treasurer's report as presented.

In unfinished business, there was discussion regarding sidewalk and front wall repair. Starting on Tuesday of next week, weather permitting, we will need volunteers to help mix mud and carry water for work on the stone wall. Bill, Mary Jayne and Gene will help.

Mary Frances reported on the "Man and Woman of the Year" project. Bill Gruber will accept "man of the year", and Marion Liegel will accept "woman of the year." Mary Jayne will make a sash for them to wear, and Marian will make a banner. Gene & Georgene will contact Deb Cavanaugh (Marion's daughter) about approaching Marion for an interview for an article. Bill Gruber will also be interviewed.

Marian reported on her findings on costs of picture request from the public.

Gene reported on information regarding the Southwest Regional Meeting at Coon Valley on August 14. Registration deadline is July 31.

Mary Jayne reported on open house exhibit needs and showed items to be used for display.

The air conditioners will be installed next week.

There was also a reminder that the form for donations should be filled out and kept with item until it is entered into the computer's Past Perfect Software.

In new business, Mary Frances handed out the work schedule for the Brat Fry on July 9 and 10.

There was also discussion on our exhibit to showcase our society, at the River Valley School Fair on Friday, September 24. Our display area is 8 X 10 feet. We will plan this exhibit in August.

The election of officers resulted in the following: President - Gene Hausner; Vice-President - Mary Jayne Diehl Liegel; Secretary - Georgene Hausner; Treasurer - Mary Frances Nachreiner; Board Member - Sandy Stiemke. These new offices will take effect in August.

There was also discussion regarding having all the windows framed this year. Eric Ruhland is now available to do the windows.

Meeting adjourned.

Minutes respectfully submitted, Sandy Stiemke, Secretary

No August Agenda

Old Franklin Township Historical Society minutes
Old Town Hall-Plain, WI
August 5, 2010 – 7:00 P.M.

The meeting was called to order by President Mary Frances Nachreiner at 7:00 P.M. In the old Town Hall, Plain, WI.

Members present included; Mary Frances Nachreiner, Marian & Dean Burmeister, Mary Jayne Liegel, Sandy Stiemke, and Gene & Georgene Hausner.

Mary Frances introduced the new officers, which then assumed their official roles for the remainder of the meeting. Officers assuming their duties included; President, Gene Hausner, Vice-President, Mary Jayne Liegel, Secretary, Georgene Hausner, and Treasurer, Mary Frances Nachreiner.

Gene thanked the past officers for the outstanding efforts in leading the organization to greater heights.

Marian will update the new officers on the website and the newsletters.

Motion by Marian, and a second by Dean to approve the Secretary's minutes as emailed. Motion carried.

Motion by Georgene, and seconded by Dean to approve the Treasurer's report as presented. Motion carried.

After discussion of the planned Chili Supper, November 13th was identified as the first choice, and November 6th as the second choice.

After discussion of the future planned open houses, it was the consensus of the group to schedule the 1st and 3rd Tuesday afternoon, and the 1st and 3rd Sunday afternoon of each month, with the 1-3:00 P.M. Time frame.

After discussion of the River Valley School Fair Historical Exhibit for Friday, September 24th, the theme of "Country Schools in Franklin Township" was decided upon by the group.

Discussion followed regarding the progress of the masonryrock cap, being placed by Bruce Bodendein. and the framing of the windows and wall flashing by Eric Ruhland.

There was some discussion regarding checking out of historical items for the planned future Edward Kramer display by the company.

In the past month, Mary Frances showed several different groups the museum whom showed an interest in the OFTHS organization.

Motion to adjourn by Dean, seconded by Mary Jayne. Motion carried.

Respectively submitted by Georgene Hausner /s/

Old Franklin Township Historical Society
Old Town Hall – Plain, WI
September 2, 2010

Meeting Agenda

Call Meeting to Order by Presiding Officer

Review and possible action on Secretary Minutes

Review and possible action on Treasurer's Report

Discussion and Review of the exterior renovation of the West wall.

Discussion of the planned River Valley School Fair Exhibit

Discussion and possible action of future open house at the museum.
(St. Luke's Golden Alumni, Sunday, October 17, 2010)

Discussion and possible action of the planned chile supper.

Other discussion items.

Informational Items

Other Information by Board Members

General Public Comment

Adjourn

Old Franklin Township Historical Society minutes
Old Town Hall-Plain, WI
September 2, 2010 – 7:00 P.M.

The meeting was called to order by Presiding Officer, Gene Hausner at 7:00 P.M. In the old Town Hall, Plain, WI.

Members present included; Mary Frances Nachreiner, Marian & Dean Burmeister, Mary Jayne Liegel, Bill Bergman Sandy Stiemke, and Gene & Georgene Hausner.

The Secretary minutes were reviewed with a correction to include; Sandy Stiemke replaces Mary Prem as a Board of Director member. Dean Burmeister made a motion to approve the minutes as amended, with a second by Mary Jane. Motion approved.

The treasurer's report was presented by Mary Frances. A motion by Marian, and a second by Bill Bergman to approve the treasurer's report as presented. Motion Carried.

The next agenda item included a discussion review of the recent improvements to the exterior of the West Wall. It was the consensus of the group that the flower barrels be moved to the North side of the building, and the bench retired from the existing site, to showcase the renovated rock wall.

After a brief discussion, the planned historical exhibit for the River Valley School Fair, scheduled for Friday, September 24th will have a theme focus entitled, "Schools That Are No More". Mary Frances and Georgene will help staff the exhibit on Friday, September 24th.

Future open houses at the museum will include; September 19th, October 3rd, and St. Luke's Golden Alumni, Sunday October 17th.

Mary Frances reported the date of the Chile Supper is scheduled for November 13th. Mary Frances needs help to set up the tables, and the "Fall Harvest" theme with pumpkins, gourds, and Indian corn will be featured. More discussion on this subject at the next meeting.

For informational items, there was discussion pertaining to the filing of an electronic (e-990 report) by the IRS of every Non-Profit organization, such as Historical Societies. Mary Jane has placed correspondence of this report in a folder for the treasurer knowledge. This report is due, annually, by May 15th to the IRS.

Other information presented by Board Members included the consideration to place pictures of Hildegard Thering, and Robert Nachreiner, who built the historic Township of Franklin building. There will be more follow up on this suggestion for a future meeting.

There will be follow up by Gene to secure a tote for the Christmas decorations, and the moving of the flower planters to the agreed upon site. Also follow up with Joe Prem regarding the future building of book shelves to safely store the Township of Franklin secretarial minutes in a secured manner. It was suggested that Eric Ruhland be contacted regarding the construction of the book cases.

Motion to adjourn by Georgene, seconded by Marian. Motion carried.

Respectively submitted by Georgene Hausner /s/

No October agenda or minutes and no November minutes

Old Franklin Township Historical Society Minutes

November 4, 2010

In the absence of President Eugene Hausner, Vice-President Mary Jayne Liegel brought the meeting to order at 7:00 p.m. Present were the following: Mary and Ed Prem, Dean and Marian Burmester, Mary Jayne Liegel, Bill Bergman, and Mary Frances Nachreiner.

Mary Frances Nachreiner read the September 30th minutes, since they had not been emailed as usual. Mary Prem made a motion to accept and Dean Burmester second the minutes as read.

Treasurer, Mary Frances Nachreiner handed out her report. Ed Prem motioned to accept and Bill Bergman seconded the report as presented.

Mary Frances Nachreiner presented the work schedule for the Chili Supper. Everyone is to arrive at 4:00. Mary Frances will make the cornbread and everyone is to bring a batch or two of bars or cookies. Bars and cookies that are left over will be placed on trays and sold, so the money could help towards our donation to the American Legion for the use of their hall.

There was discussion of fall maintenance of the town hall museum. Mary Jayne and Ed Liegel will remove the air conditioners and place insulation on the back door if possible. Otherwise Gene Hausner and Bill Bergmen will be contacted for the task.

Mary Jayne Liegel presented the idea that we should pursue having a bookcase built and purchase a fire proof cabinet for storage of books such as the old town books as discussed in past meetings. She agreed to research the cost of this project.

Motion to adjourn was made by Mary Prem and Ed Prem seconded the motion.

Minutes submitted by Marian Burmester in the absence of Secretary Georgene Hauner.

Old Franklin Township Historical Society Minutes

November 4, 2010

In the absence of President Eugene Hausner, Vice-President Mary Jayne Liegel brought the meeting to order at 7:00 p.m. Present were the following: Mary and Ed Prem, Dean and Marian Burmester, Mary Jayne Liegel, Bill Bergman, and Mary Frances Nachreiner.

Mary Frances Nachreiner read the September 30th minutes, since they had not been emailed as usual. Mary Prem made a motion to accept and Dean Burmester second the minutes as read.

Treasurer, Mary Frances Nachreiner handed out her report. Ed Prem motioned to accept and Bill Bergman seconded the report as presented.

Mary Frances Nachreiner presented the work schedule for the Chili Supper. Everyone is to arrive at 4:00. Mary Frances will make the cornbread and everyone is to bring a batch or two of

bars or cookies. Bars and cookies that are left over will be placed on trays and sold, so the money could help towards our donation to the American Legion for the use of their hall.

There was discussion of fall maintenance of the town hall museum. Mary Jayne and Ed Liegel will remove the air conditioners and place insulation on the back door if possible. Otherwise Gene Hausner and Bill Bergmen will be contacted for the task.

Mary Jayne Liegel presented the idea that we should pursue having a bookcase built and purchase a fire proof cabinet for storage of books such as the old town books as discussed in past meetings. She agreed to research the cost of this project.

Motion to adjourn was made by Mary Prem and Ed Prem seconded the motion.

Minutes submitted by Marian Burmester in the absence of Secretary Georgene Hauner.

Old Franklin Township Historical Society
Old Town Hall – Plain, WI
December 2, 2010

Meeting Agenda

Call Meeting to Order by Presiding Officer

Review and possible action on Secretary Minutes

Review and possible action on Treasurer's Report

Discussion and possible projects for 2011.

Discussion regarding budget development for 2011.

Discussion and possible action regarding Christmas decorations of building front.

Other items for consideration.

Informational Items

General Public Comment

Adjourn

Old Franklin Township Historical Society minutes
Old Town Hall-Plain, WI
December 2, 2010

The meeting was called to order by President Eugene Hausner at 7:00 P.M. In the old Town Hall, Plain, WI.

Members present included; Mary Frances Nachreiner, Mary Jayne Liegel, Marian and Dean Burmester, Bill Bergman, Ed and Mary Prem, and Gene & Georgene Hausner.

The secretary's minutes of November 4th meeting were discussed. Dean Burmester made a motion to accept the minutes, and Ed Prem seconded the motion. Motion carried. The treasurer's report was presented by Mary Frances. Marian Burmester made a motion to accept the treasurer's report. Mary Prem seconded the motion. Motion carried.

The proposed projects for 2011 were discussed; including exterior work on the West side of the building, and finishing the stone work and the Windows on the South side of the building. Prior to the January 6th Executive Board budget meeting, bids for the proposed work would be obtained by Gene Hausner and Steve Biggers. The Executive Board meeting is scheduled for Thursday, January 6, 2011, 7:00 P.M., at Mary Frances Nachreiner.

In other items discussed, Dean Burmester and Gene Hausner will put up the Christmas decorations on the West side of the building. Marian Burmester suggested the use and printing of OFTHS memorial cards for placing in the funeral homes. Also, future news articles may include items relating to the memorials in the various county and local media releases.

An update by Mary Jane Liegel was presented relating to the proposed purchase of fire proof files for the OFTHS building. A motion by Marian and seconded by Dean Burmester to spend up to \$1,000 for the purchase of the file cabinet(s). Motion carried.

A motion to adjourn the meeting was made by Bill Bergman, and seconded by Ed Prem. Motion carried.

Respectively submitted by Georgene Hausner /s/