

2021 AGENDA, MINUTES AND TREASURES REPORT

NO FEBRUARY MEETING THIS YEAR.

Old Franklin Township Historical Society

Old Town Hall — Plain, WI

March 11, 2021

1:00 P.M.

Meeting Agenda

Call Meeting to Order by Presiding Officer

Review and possible action on Secretary Minutes

Review and possible action on Treasurer's Report

Discussion and Review of previous budget

Review of Digitizing Project

Discussion of Grant Information from Sauk County Historical Society

Other Public Information

Adjourn

Dec. 2020

Prey. Balance:	\$21,284.18	Expenses: \$299.52	Income: \$2,710.00
Income:	2,710.00	Robbin Nest 50.00	Donations 1,115.00
Expenses:	299.52	Burmester 112.25	Sponsor 800.00
Ending Balance:	<u>\$23,694.66</u>	Ederer's 37.74	Family 450.00
		Minuteman Press 99.53	Individual 345.00

Jan. 2021

Prey. Balance:	\$23,694.66	Expenses: \$300.00	Income: \$250.00
Income:	250.00	Bindle Improvement 300.00	Individual 75.00
Expenses:	300.00		Sponsor 100.00
Ending Balance:	<u>\$23,644.66</u>		Family 75.00

Feb. 2021

Prey. Balance	\$23,644.66	Expenses: \$11.93	Income: \$195.00
Income:	195.00	U.S.Post Master 11.93	1918 Tornado 140.00
Expenses:	11.93		Donation 30.00
Ending Balance:	<u>\$23,827.73</u>		Family 25.00

Mar. 2021

Prey. Balance	\$23,827.73	Expenses:	\$0	Income:	\$50.00
	Income:	50.00		Individual	15.00
	Expenses:			book	35.00
Ending Balance:	<u>\$23,877.73</u>				

Old Franklin Township Historical Society
Old Town Hall — Plain, WI
March 11, 2021

The meeting was called to order by President Eugene Hausner, at 1:00 P.M., in the old town hall, Plain, WI. Members present included; Mary Jayne Liegel, Marian Burmester, Ken Kraemer, Gene Hausner.

The secretary minutes of September 24, 2020 were reviewed, and a motion to approve by Mary Jayne Liegel, and seconded by Marian Burmester. The motion carried

The treasurer's report was presented by Mary Jayne Liegel. There was a motion by Marian Burmester, and seconded by Gene Hausner to approve as presented. The motion carried.

The draft budget was presented, with similar figures to the 2020 budget. There was a motion by Ken Kraemer, and seconded by Marian Burmester to approve the budget as presented.

There was discussion regarding expanding the newsletter by Ken Kraemer as many of the membership enjoy reading the newsletter and stay current with the OFTHS exhibits and planned open house activities. There will be an opportunity to make changes as needed to reflect expanded or new projects at the next meeting.

Ken also discussed possible interest in other members writing articles for the newsletter to help Marian with this project activity.

Ken Kraemer will assist to prepare the National Historical Designation application for the St. Ann Shrine.

A follow up report by Ken Kraemer indicated that no current schedule has been set for continuing the digitizing project at the museum by Gary Haas.

The next meeting will be scheduled on Thursday, April 22nd, at 1:00 p.m.

A motion by Marian Burmester and seconded by Ken Kraemer to adjourn. The motion carried.

Respectively submitted,

Eugene Hausner
Sec. Pro-Tem

Old Franklin Township Historical Society
Old Town Hall — Plain, WI
April 22, 2021
1:00 P.M.

Meeting Agenda

Call Meeting to Order by Presiding Officer

Review and possible action on Secretary Minutes

Review and possible action on Treasurer's Report

Discussion and Update of previous budget

Review of Digitizing Project

Other Public Information

Adjourn

Old Franklin Township Historical Society
Old Town Hall – Plain, WI
April 22, 2021

The meeting was called to order by President Eugene Hausner, at 1:00 P.M., in the old town hall, Plain, WI. Members present included; Marian Burmester, Ken Kraemer, Lucy Herbrand, Bill Bergman, Gene Hausner, Gary Haas, and Mary Jayne Liegel, excused-work schedule.

The secretary minutes of March 11, 2021 were reviewed, and a motion to approve by Marian Burmester, and seconded by Ken Kraemer. The motion carried

The treasurer's report was presented by Eugene Hausner for Mary Jayne Liegel. There was a motion by Lucy Herbrand, and seconded by Marian Burmester to approve as presented. The motion carried.

The updated budget of 2021 was presented. There was a motion by Marian Burmester, and seconded by Ken Kraemer to approve the updated budget as presented.

Gary Haas reviewed the current digitizing project currently underway by OFTHS and handed out files digitized to date. Gary will be back in the near future to digitize the Assessment Rolls, located on the second floor of OFTHS museum.

Gary also discussed the future needs of laptop/computer to handle the volume of the digitized files.

The OFTHS Board will also have to develop program policy, in the next three to four months, regarding the access to the files for the membership and others requesting access to the digitized files.

Gary Haas will be holding the next **virtual** PHGG meeting Saturday, May 8th, starting at 10 a.m.

A motion by Ken Kraemer, and seconded by Marian Burmester to adjourn. The motion carried.

Respectively submitted,

Eugene Hausner
Sec. Pro-Tem

Old Franklin Township Historical Society

Old Town Hall – Plain, WI

May 20, 2021

1:00 P.M.

Meeting Agenda

Call Meeting to Order by Presiding Officer

Review and possible action on Secretary Minutes

Review and possible action on Treasurer's Report

Review of draft Digitizing Policy

Review and Discussion of Summer Open House

Discussion and Review of proposed 2021 OFTHS Exhibit

Recent correspondence from Larry Erickson

Other Public Information

Adjourn

Due to a rain storm there wasn't a quorum to hold a meeting for the month of May.

Prey. Balance	\$23,877.73	April. 2021 Expenses:	
Income:	100.00	\$211.39 Ken Kraemer	Income: \$100.00
Total	23,977.73	36.20 Minuteman	Sponsor 100.00
Expenses:	211.39	Press 122.69 Marian	
Ending Balance:	<u>\$23,766.34</u>	Burmester 52.50	
Prey. Balance	\$23,766.34	May. 2021	
Income:	100.00	Expenses: \$250.00	Income: \$100.00
Total	23,866.34	Wisc. Historical Society 250.00	4 Ind. 1 Fam. 100.00
Expenses:	250.00		\$15.00 Donation
Ending Balance:	<u>\$23,616.34</u>		

Old Franklin Township Historical Society

Old Town Hall – Plain, WI

June 10, 2021

1:00 P.M.

Meeting Agenda

Call Meeting to Order by Presiding Officer

Review and possible action on Secretary Minutes

Review and possible action on Treasurer's Report

Review of draft Digitizing Policy

Review and Discussion of Summer Open House

Discussion and Review of proposed 2021 OFTHS Exhibit

Review of recent correspondence from Larry Erickson

Other Public Information

Adjourn

			June 2021			
Prev. Balance	\$23,616.34		Expenses:	\$299.26	Income:	64.00
	Income:	64.00	2/4TB Western	\$232.08	CD, 2 Index ,	
	Total	23,552.34	Plain Postmaster	67.14	Shrine	
	Expenses:	299.26				
	Ending Balance:	<u>\$23,381.08</u>				

Old Franklin Township Historical Society
Old Town Hall – Plain, WI
June 10, 2021

The meeting was called to order by President Eugene Hausner, at 7:00 P.M., in the old town hall, Plain, WI. Members present included: Marian Burmester, Lucy Herbrand, Mary Jayne Liegel, Bill Bergman, Gene Hausner, and Gary Haas.

The secretary minutes of April 22, 2021 were reviewed, and a motion to approve by Marian Burmester, and seconded by Lucy Herbrand. The motion carried

The treasurer's report was presented by Mary Jayne Liegel. There was a motion by Lucy Herbrand, and seconded by Marian Burmester to approve as presented. The motion carried.

Gary Haas updated attendees at the meeting the digitizing project currently underway by OFTHS. For the week of June 7-10th Gary digitized the Franklin Township assessment records on the second floor of OFTHS Museum and will now transition to processing of the digitized files for the OFTHS organization.

Gary recommended that OFTHS purchase two 4 Tera Byte drives to help in the processing and accessing of the digitized files. It may take 6 months to a year or more for Gary to process and organize the files. With two drives, as he updates, he can trade with the society. This way society will always have the latest update of the digital files. The board authorized Marian Burmester to purchase two 4 Tera Byte drives and mail directly to Gary Haas.

The officers/board members attending reviewed and discussed the proposed OFTHS "Digital Files Access Policy" document as developed by Ken Kraemer, Marian Burmester, and Debbie Blau, which was presented by Marian Burmester. The officers/Board Members will be able to review the document and formal action will be taken at the July 8th, 7:00 p.m. meeting.

Mary Jayne Liegel is preparing an exhibit involving Veteran's of the Township of Franklin, and Plain Community who served in WW I, WW II, and the Korean Wars. The exhibit will be on display at the museum during the Summer for museum visitors.

The annual Open House for the museum is normally the 1st and 3rd Sunday in the months of June through September. This year it is arranged a little differently with the first one on June 20th from 1 to 3 pm. Tentative future dates are July 11 & 25, Aug. 8 & 22, Sept. 5 & 19.

A motion by Lucy Herbrand, and seconded by Bill Bergman to adjourn. The motion carried.

Respectively submitted,

Eugene Hausner
Sec. Pro-Tem

OFTHS Digital Files Access Policy Proposal

Ownership of OFTHS digital files

The ownership of the digital file collection will be the OFTHS Organization.

Access to OFTHS digital files

Access to the digital files owned by OFTHS will be vested only to the OFTHS Board and Honorary Directors.

Digital files to be shared outside of OFTHS

In general, entire OFTHS digital file collection and major portions thereof will NOT be shared outside of OFTHS by any means including the sharing of any URLs to the online collection.

Written requests of OFTHS digital files

OFTHS will consider written requests of a photo, document, or file when the requester describes the manner in which the files will be used and agree to source the OFTHS for any material received.

When a request for data had been received by OFTHS, the President and/or Officers give authority for one or two other OFTHS Board members and/or Honorary Directors to find and share the photo, document, or file that was requested.

Cost incurred for those requesting digital files

At this time, there will not be a charge incurred by the requesting person to receive any type of files from the OFTHS digital file collection (such as a photo, document or other file), when the person requesting files is a paid member of OFTHS. An exception is if the information requested is rather large, the OFTHS board will discuss whether a donation to the society should be made for the material requested.

When requests are made from anyone who is not a paid member, a donation to the society will be suggested, and if the request is large, the OFTHS board will discuss whether to set a particular cost.

Drafted on June 2, 2021 and read at the June 10, 2021 Monthly Meeting
Voted and accept at the July 22, 2021 Monthly Meeting

Old Franklin Township Historical Society

Old Town Hall – Plain, WI

July 8, 2021

7:00 P.M.

Meeting Agenda

Call Meeting to Order by Presiding Officer

Review and possible action on Secretary Minutes

Review and possible action on Treasurer's Report

Discussion and possible action of draft Digitizing Policy

Review and Discussion of Summer Open House Schedule

Discussion and Review of proposed 2021 OFTHS Exhibit

Review of recent correspondence from Wisconsin Historical Society

Other Public Information

Adjourn

		July 2021		
Prev. Balance	\$23,381.08	Expenses:	\$976.33	Income: \$0
Income:	0	Town of Franklin	592.80 utilities	
Total	23,381.08	Minutemen Press	99.53 newsletter	
Expenses:	976.33	Marian Burmester	240.00	
Ending Balance:	<u>\$22,404.75</u>	Marian Burmester	44.00 postage	

Old Franklin Township Historical Society
Old Town Hall – Plain, WI
July 8, 2021

The meeting was called to order by President Eugene Hausner, at 7:00 P.M., in the old town hall, Plain, WI. Members present included; Marian Burmester, Mary Jayne Liegel, Bill Bergman, and Eugene Hausner.

The secretary minutes of June 10, 2021 were reviewed, and a motion to approve by Bill Bergman, and seconded by Mary Jayne Liegel. The motion carried

The treasurer's report was presented by Mary Jayne Liegel. There was a motion by Marian Burmester, and seconded by Bill Bergman to approve as presented. The motion carried.

The OFTHS Digital Files Access Policy Proposal, dated June 2, 2021 was reviewed and a motion by Mary Jayne Liegel and seconded by Marian Burmester to approve the policy guidance document. The motion carried.

An update to OFTHS Summer Open House calendar was discussed. The museum will be open on August 8th and 22nd, also September 5th and the 19th, and during the Plain Strassenfest on October 9th.

Mary Jayne presented a brief summary of the WWI, WWII, and the Korean War exhibits, of veterans from our community, which are on display at the museum this Summer for review.

Correspondence from the Wisconsin Historical Society regarding the receipt of the mini-grant of \$700.00 to OFTHS for use to support the Digitization of the Museum Collections project.

There was discussion to add Gary Haas as an OFTHS Honorary Director. A motion by Marian Burmester, and seconded by Bill Bergman to approve the action. The motion carried.

A motion by Mary Jayne, and seconded by Bill Bergman to adjourn. The motion carried.

Respectively submitted,

Eugene Hausner
Sec. Pro-Tem

Old Franklin Township Historical Society

Old Town Hall – Plain, WI

August 12, 2021

7:00 P.M.

Meeting Agenda

Call Meeting to Order by Presiding Officer

Review and possible action on Secretary Minutes

Review and possible action on Treasurer's Report

Discussion and possible action of Musical Instrument to OFTHS

Discussion and possible action of Grant Technology Funds

Review of 2021 Museum Exhibit on Display

Update of Civil War Files

Review of Summer Open House Calendar

Other Public Information

Adjourn

		Aug 2021		
Prev. Balance	\$22,404.75	Expenses:	\$80.00	Income: \$0
Income:	0	Marian Burmester	80.00	
Total	\$22,404.75	Civil War Pension file		
Expenses:	80.00			
Ending Balance:	<u>\$22,324.75</u>			

Old Franklin Township Historical Society
Old Town Hall – Plain, WI
August 12, 2021

The meeting was called to order by President Eugene Hausner, at 7:00 P.M., in the old town hall, Plain, WI. Members present included: Marian Burmester, Mary Jayne Liegel, Lucy Herbrand, Bill Bergman, and Eugene Hausner.

The secretary minutes of July 8, 2021 were reviewed, and a motion to approve by Marian Burmester, and seconded by Mary Jayne Liegel. Marian suggested that the minutes and agendas should also include the honorary board members regarding the monthly meetings. The motion carried

The treasurer's report was presented by Mary Jayne Liegel. There was a motion by Marian Burmester, and seconded by Bill Bergman to approve as presented. The motion carried.

In recent correspondence from Debbie Blau, the Dean Blau Family has offered to donate Dean's accordion to the OFTHS. Upon a review of the request, it was a consensus of the members in attendance to accept the gracious donation of the Dean Blau family.

An update to OFTHS Summer Open House calendar was discussed. The museum will be open on August 22nd, also September 5th and the 19th, and during the Plain Strassenfest on October 9th.

Mary Jayne provided a summary update of the WWI, WWII, and the Korean War exhibits, of veterans from our community, which are on display at the museum this Summer for review. Former veterans who were involved in the previous wars from our community representing the various Department of Defense; Army, Marine Corp, Navy, and Air Force Divisions being featured.

The officers/board members attending discussed the use of the recent mini grant from the WHS and will do further checking on options available and needed to upgrade the OFTHS equipment. Gene will follow up with Ken Kraemer regarding suggestions for the upgrade.

Marian reviewed an update of the Civil War Pension files received so far, which includes; John Anderson, Peter Emser, Peter Stutz, Jacob Wintermantel, and waiting for the Christian Wintermantel file.

With the request of Mary Jayne Liegel, the officers/board members approved the purchase of office file folders for Family History files with an estimated cost of \$250.00 currently part of the approved 2021 OFTHS budget. The Officers/Board also approved the construction of library book shelves by Gary Bindl.

A motion by Lucy Herbrand, and seconded by Bill Bergman to adjourn. The motion carried.

Respectively submitted,

Eugene Hausner
Sec. Pro-Tem

Old Franklin Township Historical Society

Old Town Hall – Plain, WI

September 9, 2021

7:00 P.M.

Meeting Agenda

Call Meeting to Order by Presiding Officer

Review and possible action on Secretary Minutes

Review and possible action on Treasurer's Report

Discussion and possible action on identifying an individual(s) to find and share a photo, document, or file that may be requested from the digital files.

Re: OFTHS Digital Files Access Policy, June 2, 2021

Discussion and possible action of Grant Technology Equipment Options.

Review of OFTHS Open House and Plain's Fall Strassen Fest Schedules.

Discussion regarding Wisconsin Humanities CARES Act Funding

Discussion and possible action regarding the annual election of OFTHS Officers.

Other Public Information

Adjourn

		Sept. 2021			
Prev. Balance	\$22,324.75	Expenses:	\$138.96	Income: 1,263.00	
Income:	1,263.00	Franklin Township	138.96	WI Hist Soc	700.00 grant
Total	\$23,587.75			Kraemer Bros.	500.00
Expenses:	138.96			1fam, 1In.	40.00
Ending Balance:	<u>\$23,448.79</u>			CD	23.00

Old Franklin Township Historical Society
Old Town Hall – Plain, WI
September 9, 2021

The meeting was called to order by President Eugene Hausner, at 7:00 P.M., in the old town hall, Plain, WI. Members present included: Marian Burmester, Mary Jayne Liegel, Lucy Herbrand, and Eugene Hausner.

The secretary minutes of August 12, 2021 were reviewed, and a motion to approve by Marian Burmester, and seconded by Lucy Herbrand. The motion carried

The treasurer's report was presented by Mary Jayne Liegel. There was a motion by Lucy Herbrand, and seconded by Marian Burmester to approve as presented. The motion carried.

Marian Burmester will follow up with Debbie Blau relating to the donation of the accordion by the Blau Family, and a request of a brief history of the instrument for the museum display purpose.

An update to OFTHS Summer Open House calendar was discussed. The museum will be open on September 19th, and during Plain's Strassenfest on October 9th. Mary Jayne is assembling fifty (50) questions quiz for the visitors to answer, by identifying artifact items in the building. A Bavarian theme refreshment is planned to be served to the participants.

There was discussion relating to the OFTHS Digital Files Access Policy, dated June 2, 2021, and a motion by Eugene Hausner to approve Marian Burmester and Debbie Blau as individuals to find and share a photo, document, or file that may be requested from the digital files. The motion was seconded by Lucy Herbrand. The motion carried.

To follow up relating to the upgrading of OFTHS computer and digital access equipment, Marian Burmester would contact Debbie Blau for input for review at a future meeting. Eugene Hausner will also check with Ken Kraemer on what he had in mind when he wrote the grant.

The information from the Wisconsin Humanities Organization was reviewed relating to the availability of a federal CARES Act funding. No action was taken.

The agenda listed the following: "Discussion and possible action regarding the annual election of OFTHS Officers," but will be delayed until the October meeting.

A motion by Marian Burmester, and seconded by Lucy Herbrand to adjourn. The motion carried.

Respectively submitted,

Eugene Hausner
Sec. Pro-Tem

Old Franklin Township Historical Society

Old Town Hall – Plain, WI

October 14, 2021

7:00 P.M.

Meeting Agenda

Call Meeting to Order by Presiding Officer

Review and possible action on Secretary Minutes

Review and possible action on Treasurer's Report

Review and discussion of current By-Laws

Discussion and Review of remaining open houses for 2021.

Discussion and review of OFTHS annual budget.

Discussion and possible action regarding the annual election of OFTHS Officers.

Discussion and possible action of Grant Technology Equipment Options.

Other Public Information

Adjourn

NO TREASURER'S REPORT OF OCTOBER.

Old Franklin Township Historical Society
Old Town Hall – Plain, WI
October 14, 2021

The meeting was called to order by President Eugene Hausner, at 7:00 P.M., in the old town hall, Plain, WI. Members present included: Marian Burmester, Mary Jayne Liegel, Lucy Herbrand, Ken Kraemer, Bill Bergman, and Eugene Hausner.

An agenda change was requested to move the “Discussion and possible action of grant technology equipment option”, after the treasurer’s report.

The secretary minutes of September 9, 2021 were reviewed, and a motion to approve by Marian Burmester, and seconded by Ken Kraemer. The motion carried

The treasurer’s report was presented by Mary Jayne Liegel. There was a motion by Lucy Herbrand, and seconded by Ken Kraemer to approve as presented. The motion carried.

There was a review of the proposal from the Computer Doctors, for a laptop to upgrade the existing desk top computer of OFTHS. A motion by Ken Kraemer, and second by Lucy Herbrand to approve the purchase of the HP laptop model being presented by Computer Doctors. Motion carried.

The next OFTHS open house is scheduled for Sunday, November 7th, to coincide with the Fireman’s breakfast.

The current 2021 budget was reviewed, and items discussed for input to the 2022 budget. This item will be reviewed at the next meeting.

The annual election of officers was discussed and a motion by Marian Burmester, and seconded by Lucy Herbrand to cast a unanimous ballot for the following individuals; Eugene Hausner, President, Marian Burmester, Vice-President, Mary Jayne Liegel, Treasurer, and Georgene Hausner, Secretary,
The motion carried.

A motion by Marian Burmester, and seconded by Lucy Herbrand to adjourn. The motion carried.

Respectively submitted,

Eugene Hausner
Sec. Pro-Tem

			Nov. 2021			
Prev. Balance	\$22,685.79		Expenses:		Income: \$1,270.00	
Income:	1,270.00		Gary Haas	99.99	19 Ind	285.00
Total	\$23,855.79		Krueger Print	45.34	14 Fam	350.00
Expenses:	20,235.33		Marian Burmester	90.00	6 Spon	600.00
Ending Balance:	3,720.46		Savings	20,000.00	Donation	35.00

Old Franklin Township Historical Society

Old Town Hall – Plain, WI

November 11, 2021

7:00 P.M.

Meeting Agenda

Call Meeting to Order by Presiding Officer

Review and possible action on Secretary Minutes

Review and possible action on Treasurer's Report

Review and discussion of Civil War files

Update regarding digitizing project.

Review of museum for Winterizing needs.

Review and possible action on OFTHS 2022 budget.

Discussion and possible action regarding agenda items for next meeting.

Other Public Information

Adjourn

Old Franklin Township Historical Society

Old Town Hall – Plain, WI

December 9, 2021

1:00 P.M.

Meeting Agenda

Call Meeting to Order by Presiding Officer

Review and possible action on Secretary Minutes

Review and possible action on Treasurer's Report

Discussion regarding OFTHS 2022 museum exhibits

Review and discussion of Civil War files

Update regarding digitizing project.

Discussion and Review of OFTHS newsletters format

Review and possible action on OFTHS 2022 budget.

Other Public Information

Adjourn

				Dec. 2021	
Prev. Balance	\$3,720.46	Expenses:	\$388.64	Income:	2,260.00
Income:	2,260.00	Gene Hausner	48.70	Donation	1,000.00 J Carpenter
Total	5,980.46	Minuteman Press	130.95	memberships	530.00
Expenses:	388.64	Marian Burmester	54.60	memberships	730.00
Ending Balance:	<u>\$5,591.82</u>	Town of Franklin	138.57		
		Ederer's	15.82		

Old Franklin Township Historical Society
Old Town Hall – Plain, WI
December 9, 2021

The meeting was called to order by President Eugene Hausner, at 1:00 P.M., in the old town hall, Plain, WI. Members present included: Mary Jayne Liegel, Marian Burmester, Ken Kraemer, Bill Bergman, and Eugene Hausner.

The secretary minutes of November 11, 2021 were reviewed, and a motion to approve by Ken Kraemer, and seconded by Bill Bergman. The motion carried

The treasurer's report was presented by Mary Jayne Liegel. There was a motion by Marian Burmester, and seconded by Bill Bergman to approve as presented. The motion carried.

There were suggestions regarding the 2022 newsletter focus and exhibits, but no decision was reached. This item will be reviewed again, at the next meeting.

The digitizing project is continuing, and further updates will be shared at a future meeting. Once the files and exhibits are digitized, the assembling of the digitized material will need to be organized in a form which is understandable to many of our future users of the information.

The final review of the 2022 budget was discussed and a motion by Marian Burmester and seconded by Bill Bergman to approve as presented. The motion carried.

A motion by Marian Burmester and seconded by Mary Jayne Liegel to adjourn. The motion carried.

Respectively submitted,

Eugene Hausner
Sec. Pro-Tem